

# Referee Game Reporting System User Manual

Last Update: March 20, 2012

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## Account Creation

Select *Create Account* and enter your Arbiter name and Arbiter email address. Your “one time” password to the Referee Game Reporting System will be emailed to the supplied email address.

Select

**RDYSL Referee Game Reporting System**

[Login](#) [Create Account](#) [Forgot Password](#) [Directions](#)

**Create a Referee Account (DO THIS ONLY ONCE)**

- Please do this only once. If you have forgotten or never received your password [click here](#).
- Complete the information below to create your referee account. Use the same first name, last name and email address that you have in Arbiter. Failure to use your Arbiter information will cause the account creation to fail. If you have creation issues contact the RDYSL webmaster
- Your password will be emailed to you.

First Name

Optional Middle Name   
(Required if used in Arbiter)

Last Name

Email Address

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## Login

Once you have created an account you can login with your email address and password.

The screenshot shows the login page of the RDYSL Referee Game Reporting System. At the top, there is a blue header with the RDYSL logo and the text "Referee Game Reporting System". Below the header, there are links for "Login", "Create Account", "Forgot Password", and "Directions". The main content area is titled "Login to Report Game Results" and contains the following instructions:

- Login with the email address you used to create your account and enter the password you received.
- Don't have an account? Use the [Create Account](#) link.

There are two input fields: "Email Address" and "Password". Below the "Password" field, there is a link that says "Click this link if you have forgotten or never received your password". At the bottom left, there is a "Login" button.

For your first login use the password that was emailed to you. You will be automatically redirected to change your password. We strongly recommend you make your new password the same as your Arbiter account. This should make it easier for you to remember. You may update your information anytime you like by Selecting *Profile*.

The screenshot shows the "View/Change Referee Profile" page of the RDYSL Referee Game Reporting System. At the top, there is a blue header with the RDYSL logo and the text "Referee Game Reporting System". In the top right corner, it says "User: Reggie Referee". Below the header, there are links for "Game Number", "Referees", "Score", "Observations", "Home Team", "Visitor Team", "Comments", "Confirm", "Profile", and "Directions". The main content area is titled "View/Change Referee Profile" and contains the following instructions:

- Please keep the same name and email used in Arbiter.
- Passwords are case sensitive and can contain:
  1. Digits
  2. Lower case letters
  3. Upper case letters
  4. Special characters !# \$ % & ( ) \* + , - . / : ; < = > ? @ [ ] ^ \_ { } ~

There are several input fields: "First Name" (Reggie), "Optional Middle Name" (Required if used in Arbiter), "Last Name" (Referee), "Email Address" (reggie.the.ref@gmail.com), "Password" (masked with black dots), and "Confirm Password". At the bottom left, there is a "Submit" button. A red arrow points from a box labeled "Select" to the "Profile" link in the top navigation bar.

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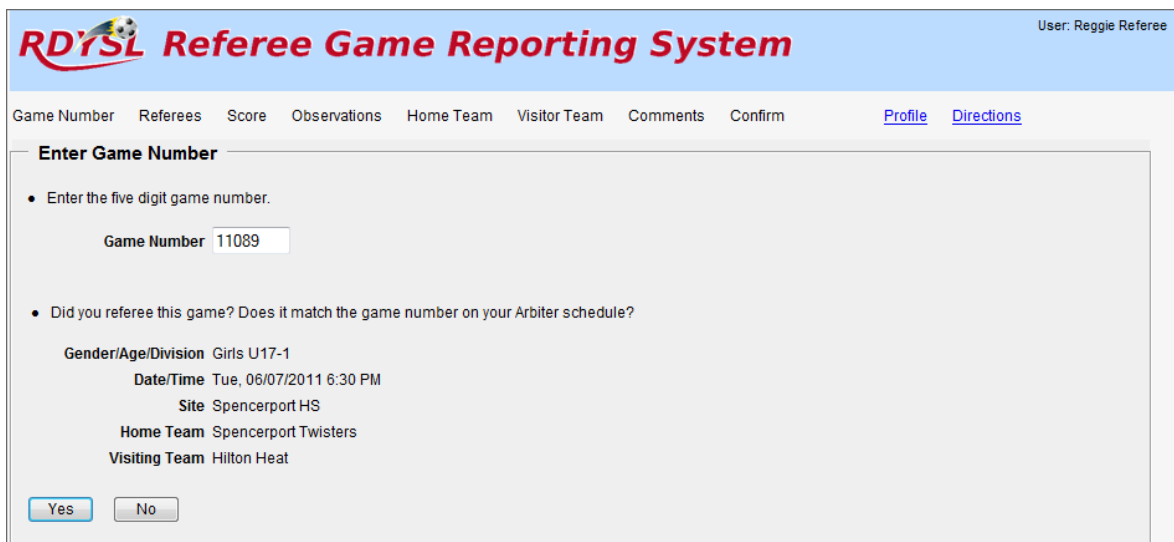
## Game Selection

Enter the five digit game number as it appeared in Arbiter then click Select.



The screenshot shows the RDYSL Referee Game Reporting System interface. The header includes the logo and the text "RDYSL Referee Game Reporting System" and "User: Reggie Referee". The navigation menu contains "Game Number", "Referees", "Score", "Observations", "Home Team", "Visitor Team", "Comments", "Confirm", "Profile", and "Directions". The main content area is titled "Enter Game Number" and contains a bullet point: "Enter the five digit game number." Below this is a text input field labeled "Game Number" and a "Select" button.

Select the Yes or No button to confirm that this is the game you officiated.



The screenshot shows the RDYSL Referee Game Reporting System interface. The header includes the logo and the text "RDYSL Referee Game Reporting System" and "User: Reggie Referee". The navigation menu contains "Game Number", "Referees", "Score", "Observations", "Home Team", "Visitor Team", "Comments", "Confirm", "Profile", and "Directions". The main content area is titled "Enter Game Number" and contains a bullet point: "Enter the five digit game number." Below this is a text input field labeled "Game Number" with the value "11089". Another bullet point asks: "Did you referee this game? Does it match the game number on your Arbiter schedule?" Below this are several fields: "Gender/Age/Division" (Girls U17-1), "Date/Time" (Tue, 06/07/2011 6:30 PM), "Site" (Spencerport HS), "Home Team" (Spencerport Twisters), and "Visiting Team" (Hilton Heat). At the bottom are "Yes" and "No" buttons.

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## Referees

For games with a three man referee system either use the pull-down menu to select the referee or indicate the referee was a no show.

**RDYSL Referee Game Reporting System**

User: Reggie Referee  
Game: 11089, Girls 17-1  
Home: Spencerport Twisters  
Visitor: Hilton Heat

[Game Number](#) [Referees](#) [Score](#) [Observations](#) [Home Team](#) [Visitor Team](#) [Comments](#) [Confirm](#) [Profile](#) [Directions](#)

### Select Game Referees

- For one-man referee games (U8 - U14):
  - Verify center referee and continue
- For three-man referee games (U15 - U19):
  - Verify center referee
  - If assistant referee showed then select their name from the pull-down list. If the name is not in the pull-down list contact the RDYSL Webmaster
  - If assistant referee was a no-show then do not enter name but check no-show box.

Center Referee	Assistant Referee 1	Assistant Referee 2
Referee, Reggie	<input type="text" value=""/>	-- Select Referee Name --
	Referee No Show <input type="checkbox"/>	Referee No Show <input checked="" type="checkbox"/>

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## Game Status and Score

Select the game status from the four choices listed below.

**RDYSL Referee Game Reporting System**

User: Reggie Referee  
Game: 11089, Girls17-1  
Home: Spencerport Twisters  
Visitor: Hilton Heat

[Game Number](#) [Referees](#) [Score](#) [Observations](#) [Home Team](#) [Visitor Team](#) [Comments](#) [Confirm](#) [Profile](#) [Directions](#)

**Enter Game Status and Score**

- Enter status for the game

**Game Status**

Not played

Abandoned or suspended in the first half or at halftime

Abandoned or suspended in the second half

Played in full

Enter game score.

**RDYSL Referee Game Reporting System**

User: Reggie Referee  
Game: 11089, Girls17-1  
Home: Spencerport Twisters  
Visitor: Hilton Heat

[Game Number](#) [Referees](#) [Score](#) [Observations](#) [Home Team](#) [Visitor Team](#) [Comments](#) [Confirm](#) [Profile](#) [Directions](#)

**Enter Game Status and Score**

- Enter status for the game

**Game Status**

Not played

Abandoned or suspended in the first half or at halftime

Abandoned or suspended in the second half

Played in full

- Enter score for the game

Team	Score
Home Team Spencerport Twisters	1
Visitor Team Hilton Heat	3

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## Observations

Complete the observation categories for each team. Explanations for unacceptable conditions or conduct will be input later.

User: Reggie Referee  
Game: 11089, Girls 17-1  
Home: Spencerport Twisters  
Visitor: Hilton Heat

[Game Number](#) [Referees](#) [Score](#) [Observations](#) [Home Team](#) [Visitor Team](#) [Comments](#) [Confirm](#) [Profile](#) [Directions](#)

### Observations

- Indicate your observations for the Categories below.
- If unacceptable be prepared to give specifics (names where appropriate) later in the game report.

Category	Home Team		Visitor Team	
	Yes	No	Yes	No
Team ready to play at kickoff time?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Player jerseys match those on game report?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Visiting spectators on opposite side of field from home spectators (where field allows)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Corner flags on field?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Goals fastened and nets in good shape?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Field markings clearly visible?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acceptable field conditions? <small>Unacceptable requires an explanation later</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acceptable player conduct? <small>Unacceptable requires an explanation later</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acceptable coach conduct? <small>Unacceptable requires an explanation later</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acceptable spectator conduct? <small>Unacceptable requires an explanation later</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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## Team Check In and Information

Complete the staff and player check-in. Indicate any staff ejections, player injuries or player cards. Explanations will be input later.

**RDYSL Referee Game Reporting System**

User: Reggie Referee  
Game: 11089, Girls17-1  
Home: Spencerport Twisters  
Visitor: Hilton Heat

[Game Number](#) [Referees](#) [Score](#) [Observations](#) [Home Team](#) [Visitor Team](#) [Comments](#) [Confirm](#) [Profile](#) [Directions](#)

### Home Team (Spencerport Twisters) - Staff and Players

- Click link to add missing staff and link to add call-up players.
- Check in staff and players that were at game.
- Correct any player jersey numbers.
- Indicate any injuries.
- Indicate any staff ejections, player cautions or player send-offs. Details will be included later in the game report.

[Add Staff Member](#)

Chk-in	Drop Staff	Role	Staff Name	Ejected
<input type="checkbox"/>		Coach	Jones, Robert	<input type="checkbox"/>
<input type="checkbox"/>		Assistant	Johnson, Dennis	<input type="checkbox"/>
<input type="checkbox"/>		Manager	Johnson, Christine	<input type="checkbox"/>

[Add Call-Up Player](#)

Chk-in	Drop Call-up	Jersey	Player Name	Player ID	Injury	First Caution	Second Caution	Send Off
<input type="checkbox"/>		18	Anderson, Marissa	056-02730-09	<input type="checkbox"/>			
<input type="checkbox"/>		23	Clark, Domanique	057-02655-80	<input type="checkbox"/>			
<input type="checkbox"/>		11	Cooper, Christina	065-03175-55	<input type="checkbox"/>			
<input type="checkbox"/>		10	Davis, Emilie	058-02672-68	<input type="checkbox"/>			
<input type="checkbox"/>		5	Edwards, Natalie	052-01903-98	<input type="checkbox"/>			
<input type="checkbox"/>		22	Hall, Jessica	056-02653-29	<input type="checkbox"/>			
<input type="checkbox"/>		9	Johnson, Rachel	080-05792-09	<input type="checkbox"/>			

Complete the call-up information and click *Add*.

**RDYSL Referee Game Reporting System**

User: Reggie Referee  
Game: 11089, Girls17-1  
Home: Spencerport Twisters  
Visitor: Hilton Heat

[Game Number](#) [Referees](#) [Score](#) [Observations](#) [Home Team](#) [Visitor Team](#) [Comments](#) [Confirm](#) [Profile](#) [Directions](#)

### Home Team (Spencerport Twisters) - Call-Up Players

- Select player by first letter of last name. If the player is not found contact the RDYSL Division Coordinator for this age group (██████████ at [u19g@rdysl.com](mailto:u19g@rdysl.com))
- The number of players that start with the letter is shown also.

A: 0	G: 1	L: 2	Q: 0	V: 0
B: 3	H: 4	M: 1	R: 1	W: 1
Campanelli, Elizabeth	I: 0	N: 0	S: 1	X: 0
D: 1	J: 0	O: 1	T: 2	Y: 0
E: 0	K: 2	P: 2	U: 0	Z: 0

Fields, Rachel

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## Comments

Any observations or infractions that require an explanation are listed below. Referees need to enter a separate explanation for each infraction. If there are no game infractions then comments are optional.



The screenshot displays the 'Referee Game Reporting System' interface. At the top, the logo 'RDYSL Referee Game Reporting System' is visible on the left, and user information is on the right: 'User: Reggie Referee', 'Game: 11089, Girls 17-1', 'Home: Spencerport Twisters', and 'Visitor: Hilton Heat'. Below the header is a navigation menu with links for 'Game Number', 'Referees', 'Score', 'Observations', 'Home Team', 'Visitor Team', 'Comments', 'Confirm', 'Profile', and 'Directions'. The main content area is titled 'Enter Explanations and Comments'. It contains a list of infractions requiring explanations:

- Explanation are required for the following:
  1. Observation: **Unacceptable home coach**
  2. HomeRoster: **Caution Anderson, Marissa** ■ **Injured Clark, Domonique** ■ **Sendoff Jones, Rachel**

Below this list is a text area titled 'Explanations, Comments or Any Additional Information' with a scroll bar. The text entered in this area is:

Home coach: Continually questioned my calls

Caution Anderson: Hard tackle from behind

Sendoff Jones: After contact where both players went down punched player when getting up.

Injured Clark: Left field bleeding after hit in face with ball. Believe parents took player to hospital.

At the bottom of the text area is a 'Continue' button.



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## Confirmation Page

Review your game information. Use navigation links on top of page to make corrections. When satisfied with input select the Save button at bottom of page.

RDYSL Referee Game Reporting System

User: Reggie Referee  
 Game: 11089, Girls17-1  
 Home: Spencerport Twisters  
 Visitor: Hilton Heat

Game Number
Referees
Score
Observations
Home Team
Visitor Team
Comments
Confirm
[Profile](#)
[Directions](#)

**Confirm Input**

Center Referee	Assistant Referee 1	Assistant Referee 2
Referee, Reggie	[Redacted]	No Show

Game Score	Home	Visitor
Status: Played in full	1	3

Game Observations	Home	Visitor
Teams ready to play at kickoff?	Yes	Yes
Player jerseys match those on game report?	Yes	Yes
Visiting spectators on opposite side of field from home spectators (where field allows)?	-	Yes
Corner flags on field?	Yes	-
Goals fastened and nets in good shape?	Yes	-
Field markings clearly visible?	Yes	-
Acceptable field conditions?	Yes	-
Acceptable player conduct?	Yes	Yes
Acceptable coach conduct?	No	Yes
Acceptable spectator conduct?	Yes	Yes

**Home Team Staff: Spencerport Twisters**

CkIn	Add	Name	Role	Ejected
✓		Jones, Robert	Coach	
		Johnson, Dennis	Assistant	
✓		Johnson, Christine	Manager	

**Home Team Players: Spencerport Twisters**

CkIn	Add	#	Name	Pass Id	Inj	C1	C2	SO
✓		18	Anderson, Marissa	056-02730-09				
✓		23	Clark, Domanique	057-02855-50	✓	UB		
✓		11	Cooper, Christina	085-03175-55				
✓		10	Davis, Emilie	058-02872-88				
✓		5	Edwards, Natalie	052-01903-98				
✓		22	Hall, Jessica	056-02853-29				
✓		9	Johnson, Rachel	080-05792-09				
✓		7	Jones, Rachel	057-02853-36				VC
✓		35	King, Rebecca	058-02853-50				
✓		3	Miller, Julia	074-03810-10				
✓		1	Parker, Jamie	052-02852-74				
✓		13	Sanohez, Brittany	059-02730-97				
✓		8	Smith, Marissa	050-02854-98				
✓		4	Torres, Hillary	084-04583-27				
✓		33	Ward, Melinda	055-02855-25				
✓		44	Watson, Carly	086-03139-88				
✓		22	Wright, Alexandra	054-02854-03				
✓	✓	9	Campanelli, Elizabeth	054-01903-29				
✓	✓	00	Fields, Rachel	075-03771-27				
14	2					1	1	0 1

**Visitor Team Staff: Hilton Heat**

CkIn	Add	Name	Role	Ejected
✓		Peterson, Alane	Coach	
		Cox, Brian	Assistant	
		Gray, Elizabeth	Assistant	
		Shoots, Melissa	Manager	

**Visitor Team Players: Hilton Heat**

CkIn	Add	#	Name	Pass Id	Inj	C1	C2	SO
✓		21	Brooks, Jessica	050-02724-57				
✓		11	Butler, Nicolette	047-01115-95				
✓		1	Cox, Alexandra	048-01115-05				
✓		17	Gray, Olivia	042-01115-88				
✓		40	Holmes, Kelly	048-01789-49				
✓		20	Howard, Britney	040-01115-19				
✓		37	Hughes, Allison	050-01915-80				
✓		4	Long, Marisa	048-01115-37				
✓		52	Mason, Jamie	077-03458-78				
✓		18	Peterson, Taylor	048-01293-81				
✓		48	Rice, Rachel	080-04533-85				
✓		28	Ross, Alexis	041-01115-87				
✓		47	Russell, Melissa	105-08921-89				
✓		12	Shaw, Jennifer	043-01115-18				
✓		19	Shoots, Ashley	042-01115-09				
✓		30	Sullivan, Caleigh	045-01115-08				
✓		46	Tuoker, Rebekah	048-01115-78				
✓		7	Wood, Elizabeth	048-01115-45				
12	0					0	0	0 0

**Comments (Required Explanations or Additional Information)**

Home coach: Continually questioned my calls

Caution Anderson: Hard tackle from behind

Sendoff Jones: After contact where both players went down punched player when getting up.

Injured Clark: Left field bleeding after hit in face with ball. Believe parents took player to hospital.

Navigation links

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## Saved

Validation that your game input has been saved. The passes required to be sent to the RDYSL division coordinator within 24 hours are listed along with the mailing postal address.

The screenshot displays the RDYSL Referee Game Reporting System interface. At the top, the title "RDYSL Referee Game Reporting System" is shown in red. The user information in the top right corner includes: "User: Reggie Referee", "Game: 11089, Girls 17-1", "Home: Spencerport Twisters", and "Visitor: Hilton Heat". The navigation menu contains links for "Game Number", "Referees", "Score", "Observations", "Home Team", "Visitor Team", "Comments", "Confirm", "Profile", and "Directions". The main content area is titled "Game Data 11089 Saved" and contains the following information:

- A copy of the information you entered has been emailed to you at [reggie.the.ref@gmail.com](mailto:reggie.the.ref@gmail.com)
- Save your game report papers for 30 days should any question or issue arise
- How to contact the RDYSL Girls-17 Division Coordinator: [Redacted]  
Email: [u19g@rdysl.com](mailto:u19g@rdysl.com)  
[Redacted]  
Rochester, NY 1 [Redacted]
- Staff and Player passes must be mailed to RDYSL Division Coordinator within 24 hours of game:  
Home Team    Player    Jones, Rachel

Two red callout boxes highlight specific information: one labeled "Coordinators Postal Address" points to the redacted address information, and another labeled "Pass to mail" points to the "Jones, Rachel" entry in the pass list.