

# Entering and Printing Your Team Roster

Last Updated 2013-12-29

## Purpose

The following document provides you with the directions to enter a team roster into the RDYSL website to support the Referee Online Game Reporting system. Once entered, you will print the game day roster for each game your team will play.

## Before You Start

The stamped certified team roster will be the key for all information, staff and player, needed to complete the entry of your roster.

## Directions

**Step 1:** Select the appropriate team login associated with your team.

**RDYSL 2012 Girls U17 Division 1**  
For problems or questions contact your [Division Coordinator](#)

**2012 Game Standings (Last updated Fri, Jan 06, 2012 at 05:17:28 AM)**

Rk	Team Name	Coach and Info	W	L	T	Pts	PP	GD	GA	SO	GP	Team Login
1	<a href="#">Greece Buccaneers 93 Red</a>	<a href="#">...</a>	3	1	0	9	0	5	6	2	4	<a href="#">Go</a>
2	<a href="#">Pittsford Mustangs Thunder</a>	<a href="#">...</a>	2	1	1	7	0	3	9	1	4	<a href="#">Go</a>
3	<a href="#">Colbas FC-Pollock</a>	<a href="#">...</a>	1	0	1	3	-1	1	2	1	2	<a href="#">Go</a>
4	<a href="#">Brockport Blizzard Blue</a>	<a href="#">...</a>	1	2	0	3	0	-5	9	0	3	<a href="#">Go</a>
5	<a href="#">Hilton Heat</a>	<a href="#">...</a>	1	0	0	2	-1	2	0	1	1	<a href="#">Go</a>
6	<a href="#">Spencerport Twisters</a>	<a href="#">...</a>	0	0	0	0	0	0	0	0	0	<a href="#">Go</a>
7	<a href="#">Greece Buccaneers 93Black</a>	<a href="#">...</a>	0	4	0	0	0	-6	9	0	4	<a href="#">Go</a>

Key: (Pts: Win 3, Tie 1, Loss 0) (PP: Penalty Point) (GD: Goal Differential) (GA: Goals Against) (SO: Shutouts) (GP: Games Played)

Select Team Login

**Step2:** Enter Team ID obtained at team registration and select *Login*. If you forgot your ID, click the link *Forgot my Team ID* and it will be emailed to you.

**2012 Team Login**

TeamID:

[Forgot my Team ID](#)

**Step 3:** Select *Enter Team Roster*

Select  
Enter Team Roster

**2013 Team Control Panel**  
Girls17-1 Spencerport Gold - Blazers

<a href="#">Team Roster</a>	<a href="#">Print Game Roster</a>	<a href="#">Team Infractions</a>	<a href="#">Logout</a>
<a href="#">12889 - Date 6/04/2013</a>			
<a href="#">12894 - Date 6/10/2013</a>			
<a href="#">12897 - Date 6/20/2013</a>			
<a href="#">12881 - Date 6/25/2013</a>			
<a href="#">13002 - Date 6/27/2013</a>			
<a href="#">12889 - Date 7/09/2013</a>			

**Step 4:** READ instructions at the top of the entry form, get the teams certified roster and enter the team data. When done click *Save* at the bottom of form. Note that information is entered via secure internet connection to protect the player data.

### 2013 Team Roster

#### Girls17-1 Spencerport Gold - Blazers

**Directions for team roster entry**

- Enter team staff (coach, assistant, manager) and players. You must always have a coach on your roster. You may have more than one coach, zero or more assistants and zero or more managers.
  - Team staff cannot have Gender, Pass Id, Secondary, Date Of Birth or Jersey entries.
  - The input format for player Date Of Birth is mm/dd/yyyy.
  - If you need additional rows save what you have and reopen the form. Empty rows will appear at the bottom of the form.
  - Only error free row entries will be saved.
- You may add or delete team staff anytime during the season. You may add players anytime before the RDYSL deadline specified in the rules. You may only delete a player if they have never been checked into any game.
- Once a player has been checked into a game the only entry you can change is the Jersey number. If you need to make a correction to player information other than the Jersey number after they have been checked into a game contact your division coordinator.
- For issues or questions contact your division coordinator. Their name and contact information can be found on the [Board Member WebPage](#).

	Role	Last Name	First Name	Gender		Pass Id	Secondary	Date Of Birth	Jersey	Delete
				M	F					
1	Coach	Sandori	Carly	<input type="radio"/>	<input type="radio"/>		<input type="checkbox"/>			<input type="checkbox"/>
2	Player	Ford	Betty	<input type="radio"/>	<input checked="" type="radio"/>	442-01468-44	<input checked="" type="checkbox"/>	10/18/1996	97	
3	Player	Smith	Sandy	<input type="radio"/>	<input checked="" type="radio"/>	066-01734-99	<input checked="" type="checkbox"/>	03/16/1996	98	

**Step 5:** To print a team roster select the game number to print. A roster with errors will not print but instead the error(s) will be displayed.

### 2013 Team Control Panel

#### Girls17-1 Spencerport Gold - Blazers

[Team Roster](#)   
 [Print Game Roster](#)   
 [Team Infractions](#)   
 [Logout](#)

[12989, Date: 6/04/2013](#)  
[12994, Date: 6/10/2013](#)  
[12997, Date: 6/20/2013](#)  
[12981, Date: 6/25/2013](#)  
[13002, Date: 6/27/2013](#)  
[12989, Date: 7/09/2013](#)

Select Game to Print

**Step 6:** Print the game day roster in portrait mode on one sheet of paper. It may be necessary to set the “shrink to fit” to scale the roster print on one page.

**Rochester District Youth Soccer League 2013 Game Day Roster**

Game Number	12989	Date	6/04/2013
Team Name	Spencerport Gold - Blazers	Start Time	6:30 PM
Site & Field	Badgerow Park North Field	Gender/Age	G17
Type	Visiting Team	Division	1

Ck	Role	Staff Member
<input type="checkbox"/>	Coach	Tandori, Cari

Ck	Jersey	Player Name	Pass Number
<input type="checkbox"/>	13	Anthonio, Brianna	042-01658-40
<input type="checkbox"/>	12	Beatty, Sierra	042-01734-88
<input type="checkbox"/>	8	Benevento, Aubriana	046-01783-00
<input type="checkbox"/>	9	De Angelo, Cary	121-15019-07
<input type="checkbox"/>	16	Dionisi, Antonia	042-01658-18
<input type="checkbox"/>	1	Dooles, Allison	044-01671-73
<input type="checkbox"/>	2	Hope, Monica	042-01474-62
<input type="checkbox"/>	3	Keach, Amy	042-01382-39
<input type="checkbox"/>	4	Kluger, Amberlynn	050-06442-00
<input type="checkbox"/>	6	Kramer, Diana	042-01734-46
<input type="checkbox"/>	18	Montecarlo, Daniele	062-02807-24
<input type="checkbox"/>	5	Oberlin, Julia	041-01658-41
<input type="checkbox"/>	11	Oberlin, Katherine	123-12319-47
<input type="checkbox"/>	17	Schmeier, Morgan	046-01658-46
<input type="checkbox"/>	14	Sinopoli, Nicole	042-01971-54
<input type="checkbox"/>	10	Tandori, Sabrina	056-02442-84
<input type="checkbox"/>	15	Uebelacker, Maggie	041-01658-90
<input type="checkbox"/>	20	Vilca, Francesca	056-02823-65

**Game and Referee Information**

- Game length: 45 minutes per half
- Minimum number of players required to play game: 7
- Fee for Girls U17: \$125 (OR \$68.00, AR1 \$30.00, AR2 \$30.00) Cash only of exact amount for each referee. No checks allowed.
- If a field is unplayable (referee decision) and the minimum number of players from both teams, coaches and officials are present, each official will be paid \$12.00 expense money only. If a game is started but not completed the entire referee fee is paid.

**Center Referee Name**  
 Print Name Prior to Giving to Team \_\_\_\_\_

**Staff and Player Checks Verification**  
 Team Representative Signature \_\_\_\_\_